

CPR Workplan as at 9 September

Purpose:

This report provides a list of items for CPR committee over the coming year.

Recommendation:

1. That members note the workplan.

Date	Title	Lead Officer	Purpose of the report	Date First Published
5 NOVEMBER 2020				
5 Nov 2020	Capability Policy	Emma Redwood, People and Organisational Development Manager	To review the council's capability policy and update	19 November 2019
5 Nov 2020	Annual Review of Commercial Investment Portfolio	Gary Reeve, Property & Assets Manager	Review of performance 2019/20	
5 Nov 2020	Flexible Parking Permits	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To provide options for consideration	
5 Nov 2020	Caistor Southdale Development	Di Krochmal, Housing Strategy and Supply Manager	To approve plans for GP and residential development	03 April 2019
5 Nov 2020	Progress and Delivery Report; April - September 2020/21	Ellen King, Senior Performance Officer	This report presents progress against the delivery of the Council's key performance measures for the period April - September 2020/2021.	05 February 2020
5 Nov 2020	Proposed Fees and Charges 2021/22 - Corporate Policy and Resources	Sue Leversedge, Business Support Team Leader	Propose fees and charges to take effect from 1 April 2021.	09 June 2020
5 Nov 2020	Revised Budget 2020/21 and Mid Year Review	Tracey Bircumshaw,	In view of the significant impact of	

	of Medium Term Financial Plan	Assistant Director of Finance and Property Services and Section 151 Officer	Covid-19 and recognizing a balanced budget a Revised Budget 2020/21 is proposed. A mid-year review of the MTFP identifies latest forecast positions if the	
5 Nov 2020	Budget and Treasury Monitoring Period 2 2020/21	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2020 to 30 September 2020	09 June 2020
10 DECEMBER 2020				
10 Dec 2020	National Non Domestic Rates, Sundry Debtors, Council Tax and Housing Benefit Overpayment Write Offs	Alison McCulloch, Revenues Manager	Write off report for NNDR, Sundry Debtors, Council Tax and Housing Benefit Overpayments	09 June 2020
10 Dec 2020	Local Council Tax Support Scheme 2021/22	Alison McCulloch, Revenues Manager	The local council tax support scheme to be introduced on 1 April 2021 for the following year. This replaces the council tax benefit scheme.	09 June 2020
10 Dec 2020	Mid-Year Treasury Report 2020/21	Caroline Capon, Corporate Finance Team Leader	Review of Prudential indicators as a result of revising the capital programme for 2020/21	09 June 2020
14 JANUARY 2021				
11 FEBRUARY 2021				
11 Feb 2021	Corporate Policy and Resources Committee Draft Budget 2021/22 and estimates to 2025/26	Sue Leversedge, Business Support Team Leader	The report sets out details of the overall Draft Revenue Budget 2021/22 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2021/22 and estimates to 2025/26 to be included in the Medium Term Financial Plan	09 June 2020
11 Feb 2021	Surestaff Performance 2020/21 and Business Plan 2021/22	Tracey Bircumshaw, Assistant Director of	To present members with the company's performance to Q3 2020/21	

Finance and Property Services and Section 151 Officer

and to present the 2021/22 Business Plan for approval

11 Feb 2021	Committee Timetable 2021-2022	James Welbourn, Democratic and Civic Officer	To present the timetable for the above year, taking into account public holidays.	
11 Feb 2021	Executive Business Plan and Medium Term Financial Plan 2021/22 - 2025/26 and 2021/22 Budget	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To present for consideration and scrutiny the Executive Business Plan and Medium Term Financial 2021/22 - 2025/26 and the 2021/22 Budget	
11 Feb 2021	Budget and Treasury Monitoring Period 3 202/21	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2020 to 31 December 2020	09 June 2020
15 APRIL 2021				
15 Apr 2021	Budget and Treasury Monitoring Period 4 2020/21	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1 April 2020 to 31st March 2021. (Final out-turn will be reported to the next meeting)	09 June 2020